

## Report of Attendance for Pupils Enrolled in County Cal-SAFE Programs

### Check One Box Only

- ☐ First Period Report (July 1, 2003 through December 31, 2003) **Due by February 20, 2004**
- ☐ Second Period Report (July 1, 2003 through April 15, 2004) **Due by May 14, 2004**
- ☐ Annual Report (July 1, 2003 through June 30, 2004) **Due by July 30, 2004**

County Name								
County Code			—					

Section A. Self-Contained County Classrooms		Whole Number			Decimal	
1. Total ADA generated by Cal-SAFE pupils	A-1					
2. E.C. 2551.3 Cap	A-2					
3. E.C. 54749(a)(3) ADA (subtract Line A-2 from Line A-1; if equal to or less than 0, enter 0)	A-3					

Section B. Detail for Line C-2 (must equal the total reported on Line C-2)		Whole Number			Decimal	
1. ADA reported on attendance entry screens that replaced Form J-27/28						
a. Community School Pupils (E.C. 1981(d)-Homeless)	B-1a					
b. Opportunity Schools and Full-day Opportunity Classes	B-1b					
c. Specialized Schools	B-1c					
d. Tech., Ag., Natural Resource Conservation Schools	B-1d					
e. Regional Occupational Centers/Programs	B-1e					
f. Adult Education	B-1f					
2. Charter Schools	B-2					
3. ADA reported on the attendance entry screen that replaced Form J-18/19C	B-3					
4. ADA reported on the attached district Cal-SAFE Form(s) B	B-4					

Section C. Support Services		Whole Number			Decimal	
1. E.C. 54749(a)(3) (enter number from Line A-3)	C-1					
2. E.C. 54749(a)(2) ADA generated in Other Settings (sum of Lines B-1a through B4)	C-2					

I hereby certify that, to the best of my knowledge and belief, this report is true and correct and that all attendance data have been compiled and reported in accordance with state and federal laws and regulations.

\_\_\_\_\_  
Print/Type Contact Person's Name

\_\_\_\_\_  
Print/Type County Superintendent or Authorized Designee

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Signature County Superintendent or Authorized Designee

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-Mail

\_\_\_\_\_  
Date

**Instructions for Cal-SAFE Form A (Rev. 01/04):  
Report of Attendance for Pupils Enrolled in County Cal-SAFE Programs**

**General Instructions**

1. This form is to be completed and signed by the county superintendent of schools for the purpose of claiming funding from the State School Fund for those county offices of education (COEs) operating a Cal-SAFE Program pursuant to Article 7.1 (commencing with Section 54740) of Chapter 9 of Part 29 of the *Education Code*. COEs operating Cal-SAFE Programs in conjunction with the school districts must attach a copy of the Cal-SAFE Form B "Report of Attendance for Pupils Enrolled in District Cal-SAFE Programs" for each district.
2. Place a check mark in one of the boxes at the top of the form to indicate the reporting period.
3. Round the average daily attendance (ADA) reported on this form to two decimal places.
4. After the county superintendent reviews and signs the report, forward the original to the **California Department of Education, School Fiscal Services Division, 1430 N Street, Suite 3800, Sacramento, CA 95814, Attn: Gary Kennedy**. Retain one copy for the county files.
5. The CDE will calculate the total amount of non-converting COE funding, academic funding for self-contained county classrooms, and support services funding based on the ADA reported on this form.

**Specific Instructions**

Please note: Beginning Fiscal Year 2002-03, the J-18/19 and J-27/28 attendance forms have been automated. Please ensure that the ADA reported on this Cal-SAFE form reflects the ADA reported on all attendance entry screens.

**Section A - Self-Contained County Classrooms**

- A-1. Provide the total ADA reported and claimed pursuant to E.C. 54749(a)(3) and/or E.C. 2551.3. The ADA reported on this line should equal the ADA reported on Line A-10 of the elementary and high school attendance entry screen that replaced Form J-27/28.
- A-2. Provide the cap on E.C. 2551.3 ADA imposed by E.C. 54749(b). If the county is not claiming ADA pursuant to E.C. 2551.3, enter zero. ADA claimed pursuant to E.C. 2551.3 will not generate separate funding for support services.
- A-3. Subtract Line A-2 from Line A-1 to determine the ADA claimed pursuant to E.C. 54749(a)(3). If this number is equal to or less than zero, enter zero. ADA claimed pursuant to E.C. 54749(a)(3) will generate separate support services funds.

**Section B - Detail for Line C-2**

This detail is provided to county offices for reporting ADA that will equal the number provided on Line C-2. **This detail does not constitute auditable documentation of ADA reported pursuant to E.C. 54749(a)(2).**

ADA reported in Sections B and C of this form pursuant to E.C. 54749(a)(2) should reflect the number of ADA reported on the associated attendance entry screens for the applicable period of attendance for 2003-04 that is also attributable to Cal-SAFE participants.

- B-1a through B-1d. Provide the number of ADA attributable to Cal-SAFE pupils reported on Line A-6 through Line A-9, respectively, of the elementary and high school attendance entry screen that replaced Form J-27/28.
- B-1e and B-1f. Provide the number of ADA attributable to Cal-SAFE pupils reported on Line B-1 and Line B-4, respectively, of the ROC/P, Adults and CalWORKs attendance entry screen that replaced Form J-27/28. ADA reported on Line B-1f of this form (Adult Education) must exclude the ADA of adults in correctional facilities.
- B-2. Provide the number of ADA attributable to Cal-SAFE pupils reported on Line A-19 of the elementary and high school attendance entry screen that replaced Forms J-18/19CH, J-18/19CH/BG, J-18/19CH/BG/U, and J-27/29CH/BG.
- B-3. Provide the number of ADA attributable to Cal-SAFE pupils reported on Line A-6 of the attendance entry screen that replaced Form J-18/19C.
- B-4. County offices operating Cal-SAFE Programs in conjunction with districts must attach one Cal-SAFE Form B for each district and provide the sum of Line(s) B-1 of Form(s) B here.

**Section C - Support Services**

- C-1. Enter the ADA from Line A-3.
- C-2. Enter the total ADA reported on Lines B-1a through B-4 of this form. The E.C. 54749(a)(2) ADA provided on Line C-2 must exclude:
  - (a) ADA reported on Lines A-2 through A-5 of the elementary and high school attendance entry screen that replaced Form J-27/28 (Court and Community Schools).
  - (b) ADA reported on Lines A-11 through A-18 of the elementary and high school attendance entry screen that replaced Form J-27/28, and Line A-12 of the regular elementary and high school attendance entry screen that replaced Form J-18/19 (Community Day Schools).